

Organization Act of the National Archives Administration, National Development Council

Enacted and promulgated by President Order Hua-ZongHua-Tsung (I)-Yi-No.10200156131 on August 21, 2013

Article 1

The National Development Council shall establish the National Archives Administration (hereinafter referred to as the NAA) to administer the management and access regarding records of government agencies.

Article 2

The NAA shall be in charge of the following matters:

1. Studying and drafting policies, legislation, and management systems for records;
2. Supervising and evaluating the management and access regarding records of government agencies, and compiling and publishing catalogs regarding records of government agencies;
3. Reviewing the retention periods and destruction practices regarding records of government agencies;
4. Appraising and classifying records, determining retention periods of records and settling other issues;
5. Acquiring, transferring, organizing, and preserving archives, making them available for access, and planning and implementing the establishment of facilities;
6. Receiving donations of, holding in trust of, or purchasing documents or records owned by private individuals or organizations;
7. Planning and coordinating the building of documents and records information systems;
8. Researching the management and access of records, and conducting related publishing, technology development, academic exchange, and international cooperation, as well as training of records manager;
9. Planning and implementing official documents timeliness control at the Executive Yuan and its subordinate agencies; and
10. Other matters pertaining to records.

Article 3

The NAA shall have one Director-General at grade 13, and two Deputy Directors-General at grade 12.

Article 4

The NAA shall have one Chief -Secretary at grade 11.

Article 5

The official ranks, grades, and number of positions of the NAA staff shall be set forth by a separate personnel establishment table.

Article 6

The date of enforcement of this Act shall be prescribed by the Executive Yuan.