



Glory in the 1st Decade

National Archives Administration 10th Anniversary Special Edition

November 2011

Sow in Tears, Reap in Joy Ushering in the next abundant decade

Archives are a witness to a nation's history of policy implementation. Archives provide not only distribution of experience, but also the impact of wisdom. All developed countries in the world pay considerable attention to the preservation and application of archives. Taiwan's Archives Act was announced on December 15, 1999. As legislated, the preparation office for the National Archives Administration was established in March, 2000 through the Research, Development and Evaluation Commission (RDEC), Executive Yuan to start the organizational system of archives management. The National Archives Administration was officially established under the RDEC on November 23, 2001. The Archives Act was enforced on January 1, 2002, a new page in history for the development of an archives management system in Taiwan.

RDEC is constantly a moving force of excellence in government. It plays an innovative role and is a driving force in the progress of modernizing the country's administration, makes an effort to foster greater transparency in government, and assists people to participate in public affairs and other policy implementations in order to establish a highly effective government which is responsible for the people and promotes the global competitiveness of Taiwan. Since the National Archives Administration was established, RDEC has been positively strengthening the efficiency of archives management and applications. This includes not only completing the archives management system of the government institution, collecting and preserving the national archives, compiling and announcing the archives catalogue, and facilitating archives application services, but also providing a platform for archives application services and conducting various exhibitions what people is interest in. For example, exhibitions include R.O.C. politics, education, sanitation, economics, prison policy, and other themed archive exhibitions to satisfy the people's right to know.

Time flies like an arrow. The National Archives Administration has now been established for a decade and has passed through the difficult and arduous days during the preparation period. Now, it has grown up strongly and has moved forward steadily to take responsibility for the future. To cooperate with the Executive Yuan to work on organization reengineering, the National Archives Administration not only has to continue working diligently on archive services, but will also take charge of the official documents system and responsibility for timeliness that are transferred from RDEC to broaden its services. I believe the integrated management of the records and archive information technology by connection with the upstream and downstream operational network that will be helpful to put the 4th stage of e-Government policy into practice, to upgrade government administrative quality, and to promote the importance of the National Archives Administration.

To celebrate the tenth anniversary of the National Archives Administration, a publication will be issued to record its achievements and prospects for the future. This prologue to the publication is written by Chin-Peng as an encouragement and a blessing. Best wishes for the National Archives Administration in its second decade. May it soar without limits, fearless to face winds and storms which may come. May it shine like the sun in the sky and illuminate all things brightly.

Chin-Peng Chu

Minister, Research, Development and Evaluation Commission, Executive Yuan



Create a Glorious Era Belonging to Archivists

Archives are the nation's precious cultural property that faithfully recording the events along the passage of time. The regulations of archives management were brief in the early years, only the Management Rules, which was proclaimed by the Executive Yuan, have stipulations related to archives management. To refine archive management system, the Executive Yuan instructed the Research, Development and Evaluation Commission (RDEC), Executive Yuan in 1989 to draw up Archives Act. Mr. Ma Ying Geou, Minister at that time, set up an group to promote the relevant operations. The draft of Archives Act was amended and passed in the No. 2278 meeting at Executive Yuan in May, 1992, and then it was sent to the Legislative Yuan of Republic of China for deliberation. The legislative process was completed during 1999, explicitly proclaimed by the President on December 15 in the same year and put into implementation on January 1, 2002 which opened a new page of history in the governmental archives management and the legalization of application.

The National Archives Administration(NAA) was established on November 23rd, 2001 with the legislation spirit of the Archives Act, actively mapped out strategies for archives management and completed the regulation system of Archives Act by taking the methods of work in the advanced countries as reference. So far, the national archives collections are already 9 kilometers in length with Archives Access Service for the query. In addition, Navigating Electronic Agencies' Record was set up to help people know the policy implementation records of the government. Until September 2011, more than 500 million archives catalogs are available for query.

To improve the quality of the archivists and strengthen the professional knowledge of the archivists, NAA held various trainings to transform the traditional passive management style into standardization, information-based and high- efficiency style by correcting their concepts toward the archives management step by step. The number of participants has reached up almost to 70,000 people. In addition, the establishment of the e-archivist allows the public to learn on-line. The learning number has reached a total of more than 14,000 people and more than 29,000 certificates were issued. To encourage the archivists to become a leading example that others may learn from, NAA has held 9th Archives Management Evaluation in the governmental

agencies from 2003 to 2011. 212 agencies were awarded the Gold Archives Awards and 266 people earned Gold Quality Awards, honoring the archivists with their profession.

In the future, NAA will cooperate with the Executive Yuan to work on organization reengineering, and take charge the document process control and the tasks of document computerized from RDEC, implement the policy of integrating documentary and archival information systems, provide a more extensive and diverse information service, create life cycle management for documents and archives and start critical moment for the archives.

NAA has been established for over a decade so far. After reviewing the development process of the archives management, Hsu-Lin deeply appreciated the support and guidance from the authorities together with the governmental agencies, academic institutions and people's assistance and coordination. Under the excellent guidance of each previous leader and the efforts of the officials, the groundwork for archives regulation, management, acquisition, preservation, digital service and application service were laid. Also, the concrete results for the protection of cultural property had been reached.

Looking into the future, NAA will keep enthusiastically and devote to upgrading the efficiency of governmental knowledge management and facilitate the archives information application. Best wishes for all the archivists strive for resources, strengthen intelligence, integrating the modern technologies, and the management innovation. In the transmission of archive information between keyboard and databases, I believe the archives will no longer stick to the traditional paper repository but pioneer in knowledge management as the moving force in archives application. Expecting that the next decade will be a decade archives management leaps forward. Let's make an appointment, work together to guard all categories of valuable archives, make a record to the critical development of the policy implementation and create a glorious era belonging to archivist.

Written respectfully by

Hsu-Lin Chen

Director General, National Archives Administration

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2008

2007

2006

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2002

2001

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Archives Images

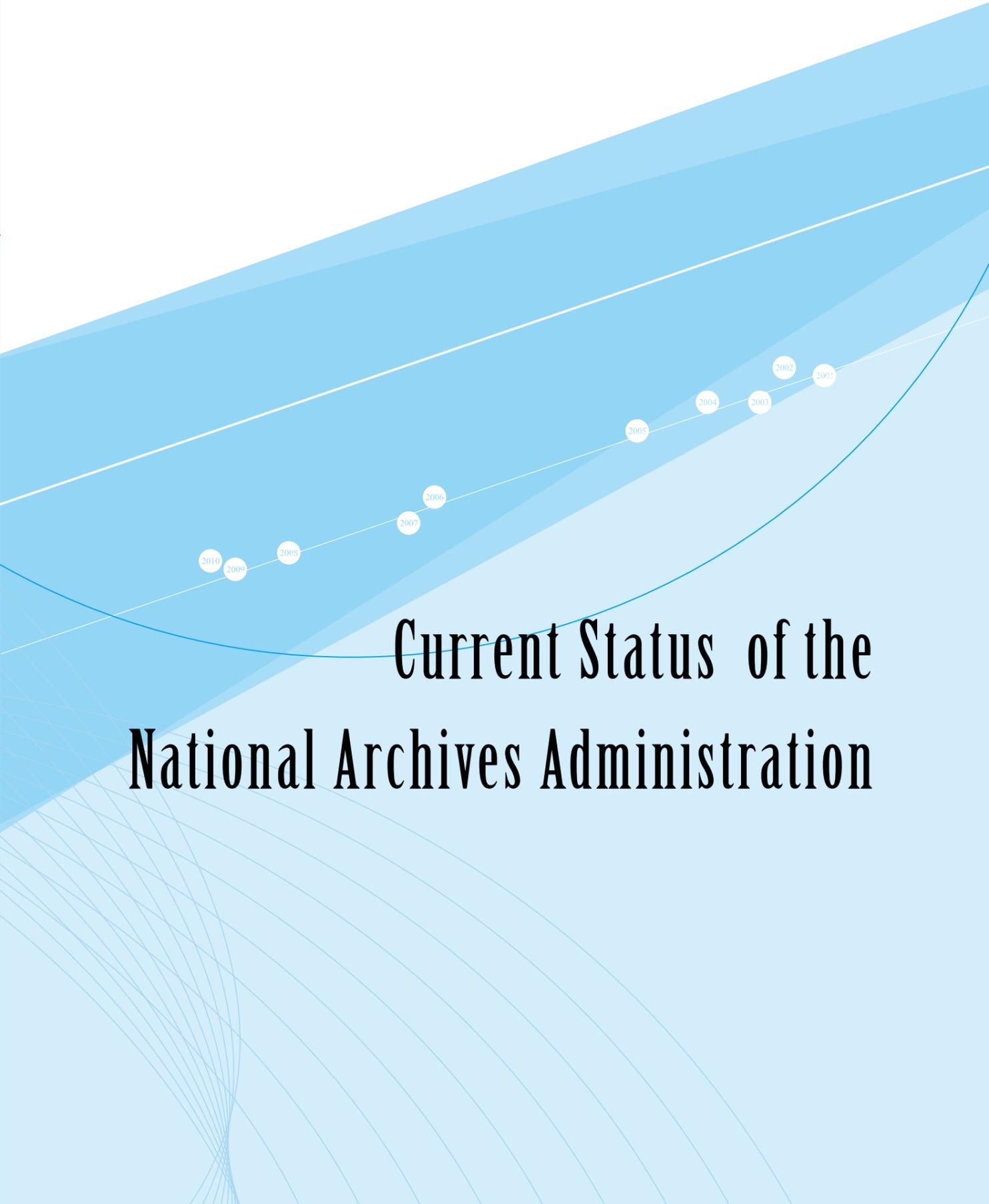
- 22 [Archive Image 1] **File No:090/01300100/0001/0001/004**
The Organizational Act of National Archives Administration is promulgated by the President.
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The Archives Act was promulgated by Presidential Order.
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Draft for the strategy of national archives acquisition. The content of the strategy includes setting goal achievement and the principles and standards of national archives selection.
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The records of the 2nd and 3rd writing and amendment to constitution was transferred from National Assembly on October 2002.
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Medium-term acquisition plan for valuable documents and records from an individual or organization. The content of the project includes long-term and medium-term acquisition goals.
- 46 [Archive Image 6] **File No:B5018230601/0013/011.115000**
(National archives)
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The proposal that the Minister of Research, Development and Evaluation Commission, Executive Yuan hosted the unveiling ceremony for the National Archives Reading and Information Center of the National Archives Administration.

Our Director General

Our Director General

Director General of preparation office for the National Archives Administration		
Name	Tenure	Date of Resignation
Su-Po Chen	March 01, 2000	Nov. 23, 2001

Director General of National Archives Administration		
Name	Tenure	Date of Resignation
Su-Po Chen	Nov. 23, 2001	July 16, 2008
Chung-Ing Shih (proxy)	July 16, 2008	Sep. 01, 2008
Tsyr-Lin Lin	Sep. 01, 2008	Sep. 24, 2009
Chung-Ing Shih (proxy)	Sep. 24, 2009	Dec. 21, 2009
Hsu-Lin Chen	Dec. 21, 2009	Till now



Current Status of the National Archives Administration

Current Status of the National Archives Administration

1 · The Organizational Structure

National Archives Administration (NAA), is subsidiary to the Research, Development and Evaluation Commission(RDEC) of the Executive Yuan, consists of five Divisions and three Offices. These are Planning Division, Acquisition Division, Archives Preservation Division, Service Division, Archives Information Division, Secretariat, Personnel Office, and Accounting Office(Chart 1). In addition, the National Archives Committee is set up to in charge of archives determining, categorizing, retention period and deliberation of other controversial issues.

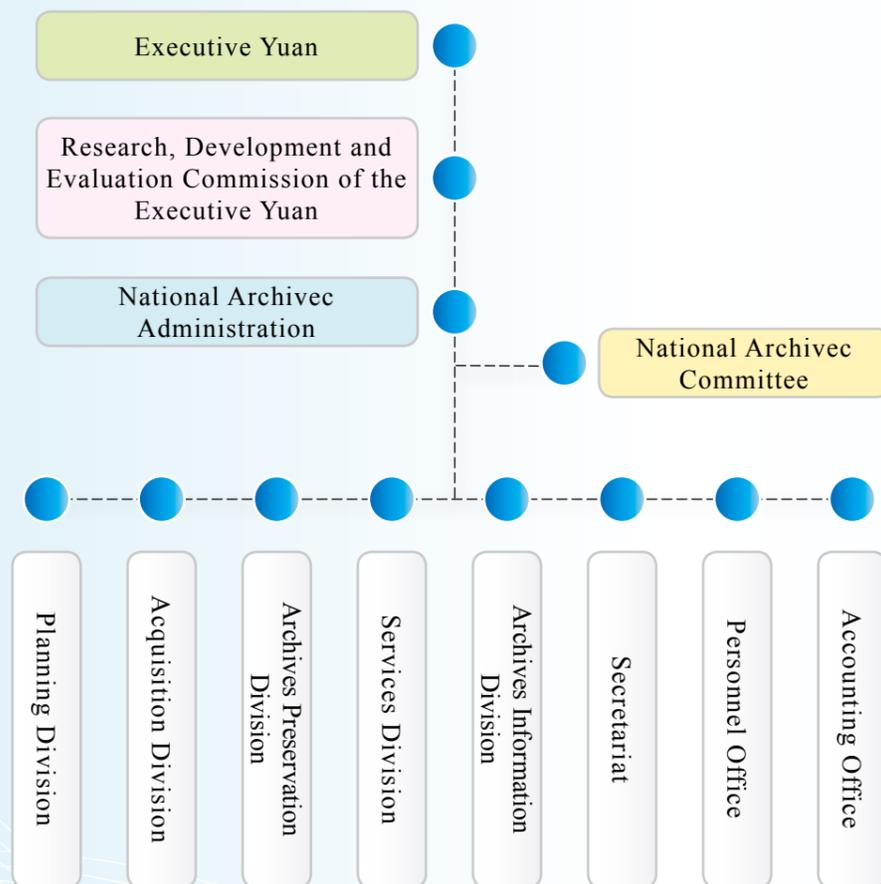


Chart 1 Organizational Structure

2 · Core Functions

According to Article 2 of the Organizational Act of National Archives Administration, NAA takes charge the following items.

- Plan and formulate archives policies, regulations and management systems.
- Supervise and evaluate the management and application of government records.
- Compile and publish archives catalogue.
- Examine the archives disposal plans and catalogue of government records.
- Review judgments, classification, retention period and other disputes related to the archives management issues.
- Plan and promote relevant acquisition, transfer, arrangement, preservation, accessibility of national archives and application facilities.
- Plan and coordinate donation, entrustment or acquisition of private or organizational documents or records.
- Plan and carry out opening and utilization of national archives.
- Plan and build a national archives information system.
- Conduct staff training, research archives management and applications, archives publications, technology development, academic exchanges and international cooperation.
- Other archives-related matters.




檔案管理局
National Archives Administration

The Accomplishments in the Decade

The Accomplishments in the Decade

1 · Pioneering and Establishing the Organization

The Research, Development and Evaluation Commission (RDEC), Executive Yuan passed the third reading of the Archives Act on November 30th, 1999 in Legislative Yuan. According to Article 3 of the Archives Act on December 10th, the Premier of Executive Yuan verified to set up preparatory group to map out the future tasks of the central competent authorities.

(1) Striving for the Establishment of the Office Building

- a. The preparatory office for NAA was approved to establish on March 1st, 2000 and the temporary office was located in the conference room of RDEC on Central United Office Building, 6 F, Jinan Rd, Taipei City. The Preparatory Office moved from the temporary office to LiJu Building, 3F, Heping E. Road, Taipei City on July 25th, 2000.
- b. Planning and managing the NAA office building is one of the important tasks in the preparatory stage. Thanks for the Ministry of National Defense to provide the three-floors building of the Hsie-Hsiung Camp on Yitong St, Taipei City, originally managed by Combined Logistics Command. After repairs being done, the building started using on January 10th, 2002, and the officials officially moved into the office building on January 12th.
- c. For the extension of collection space of national archive repository in the first floor of the NAA office NAA lent the Koda Building in Shilin, belongs to the Ministry of Finance. For the reasons of the amount of national archives increased and the requirement of long-term preservation technology for the electronic records, NAA had to lend the TV Learning Center in Guangfu S. Rd., belongs to the Ministry of National Defense, as temporary measures.
- d. NAA is scheduled to move into Xinzhuang central joint office building in 2015. The



■ Director General and other officials of the preparatory office for NAA shared the temporary office of RDEC.(March 2000)



■ The working situations of the preparatory office for NAA in the temporary office of RDEC in 2000.(March~July 2000)



■ Inauguration of the preparatory office for NAA(Third floor in Li-Chu building).The Minister of RDEC, Chia-Chen Lin paid a visit.(July 25th, 2000)

■ Outer appearance of the Li-Chu Building in Heping E.Rd., Taipei City.

building is planned to set up national archives center, provide administrative office, archives display and preservation. The Executive Yuan approved the project of land-use for the Lin-Kou governmental agencies on August 11th, 2009 and provided about 2.71 hectares as the land as the first national archives repository in Taiwan. NAA will propose a draft plan, and implement it after the Executive Yuan approves it.



■ NAA's office building before repair

■ The outer appearance of NAA's office building on No.10, Lane 59, Yitong St., Taipei City after repair



■ Inauguration of Shih-Lin national archives repository on October 12th, 2006.



■ The Minister of RDEC, Chin-Peng Chu and Director General of NAA, Hsu-Lin Chen hosted the inauguration of the long-term lab of electronic archives and the temporary national archives repository.(August 3rd, 2010)



■ Our Service Team(Heads of Departments, September 2011)

- | | |
|--|--|
| 1. Hsu-lin Chen, Director General | 8. Ching-chen Shih, Director, Services Division |
| 2. Tsung-ming Chang, Deputy Director General | 9. Wen-hsi Chang, Director, Archives Information Division |
| 3. Chiu-yen Lin, Deputy Director General | 10. Wen-de Lin, Chief Personnel Officer |
| 4. Mei-jung Chen, Chief Secretary | 11. Jai-shin Lin, Chief Accounting Officer |
| 5. Yu-hua Chang, Director, Planning Division | 12. Chang-guang Liu, Senior Executive Officer, Secretariat |
| 6. Hsiao-wen Chou, Director, Acquisition Division | |
| 7. Yan-sheng Hsieh, Director, Archives Preservation Division | |

9	11	8	5	6	7	12
4	2	1	3	10		

(2) Recruiting Talents to Strengthen the Organization

a. The organizational plans

The Organization Act of the National Archives Administration was promulgated and implemented on October 24th, 2001(Archive Image 1) and NAA was established officially on November 23th, 2001. The Enforcement Rules of the National Archives Administration was promulgated and the duties for 5 divisions and 3 offices of NAA were confirmed on February 1st, 2002. The Article 6, 7 and 8 of the Enforcement Rules of the National Archives Administration were amended to adjust part of divisions and offices task on September 1st, 2009. To cope with the organizational reform of the Executive Yuan, NAA will be subsidiary to the Research, Development and Evaluation Commission in the future and scheduled to take charge the document process control and the tasks of document computerized from the RDEC .

b. Staffing

Until September 30st, 2011, the actual number of staff in NAA is 105. In which, there are 95 civil servants with an average age of 40. The ratio of female is 69 (73%) and male is 26 (27%). NAA has earned many awards, such as the Award for the best government agency in creating an excellent English living environment in 2003, the sixth Service Quality Award of the Executive Yuan in 2004, the seventh Gold Award for rewarding the female to participate in administrative decision-making in 2009.



■ The photo of all the officials in inauguration of the preparatory office for NAA. (July 25th, 2000)



■ The photo of all the officials in unveiling ceremony for NAA. (November 23rd, 2001)



■ The photo of all the officials in 2008 in front of the office building in Yitong St.



■ Archive Image 1

Statement:
The Organizational Act of National Archives Administration is promulgated by the President.
File No:
090/01300100/0001/0001/004
Folder Title:
The Organizational Archives Act Management Administration



■ Premier of the Executive Yuan, Chun-Hsiung Chang (Right) and Minister of RDEC, Chia-Chen Lin (Left) attended the unveiling ceremony for NAA.(November 23rd, 2001)



■ Director General, Su-Po Chen (Right) represented NAA to receive the award for the sixth Service Quality Award of the Executive Yuan in 2004.



■ Director General, Su-Po Chen (first person in the left), represented NAA to receive the award for the best agency in creating an excellent English living environment in 2003.

2 · Setting Up Archives Law and Regulations

Before the Archives Act was proclaimed, all the governmental agencies dealt the affairs upon the chapter of Archives Management in the Management Regulation regulated by the Executive Yuan. Because the Regulation was in lower ranking and lack of the the central authority, the operation procedure of the archives management in the governmental agencies is inconsistent.

The Archives Act was promulgated by the President on December 15th, 1999(Archive Image 2), laid the groundwork for the nation's archives management system. NAA was established officially on November 23rd, 2001 and the Archives Act and its implementation regulations was officially implemented on January 1st, 2002. The nation's archives management is developing officially toward legalized, standardized and professionalized thereafter, which open a new page in history for the development of an archives management system in Taiwan.

(1)Laying the Groundwork for the Archives Legislation

- a. The context of the Archives Act includes General Provisions, Archives Management, Access, Penal Provisions and Supplementary Provisions, a total of 30 articles. The followings are the main points:
 - (a) Stipulating the applicable and permissible scope, and setting up archives official authorities within the specified time.
 - (b) Advancing professional resource of the archives, and establishing the managing principles of the archives.
 - (c) Completing the operation procedures of the archives management and classifying the archives.
 - (d) Demanding the archives catalog making to be announced, and ensuring the legal position of the preserved archives.
 - (e) Centralized management on national archives and extended coverage of archives acquisition.
 - (f) Carefully to handle the procedure of archives destruction, and to set up penalty for the archives security.
 - (g) Paying attention on the management of classified document, and setting up the principles of archives application.

- b. To fulfill the legal affairs of archives management and related supplementary measures, NAA not only had enacted 8 categories of regulations and 14 categories of administrative rules during its preparatory stage, but also put into implementation with the Archives Act on January 1st, 2002.

(2) Perfecting the Legal Affairs of Archives Management

The Archives Act has been implemented since January 1st, 2002. However, to cope with the environmental change of the archives management so as to reach the goal of developing archives function, the Archives Act should timely review and amend. Since then, NAA has not only positively worked on the reviewing and amending of the Archives Act, but amended the related regulations to perfect the foundation of Archives Act.

The history of the amendment to the Archives Act is described as following:

- a. The Legislative Yuan passed the third reading of amendments to Article 28 of Archives Act on June 12th, 2008, the President promulgated to amend on July 2nd, 2008, and the Executive Yuan implemented the Act on September 1st, 2008. After the Act amending, the article 28 of the Archives Act is applicable only to public colleges and universities. The public high schools (vocational schools), junior high schools, and elementary schools are inapplicable to the Act. Moreover, the regulations about that the attorney are commissioned to exercise his or her public right had been added. Whoever, an individual or organization, is commissioned by the government to exercise his or her public right, the commissioning agencies should conduct the affairs according to the law and is responsible for supervising and verifying.
- b. It has been several years since the Archives Act implemented. The category of archives is diversified in practice, the approach of management needs to be adjust, and the current archives destruction procedure lacks supplementary mechanism. Taking the above reasons into consideration, the Act needs to be amended and improved urgently.

Especially, to cooperate with the implementation of the Freedom of Government

Information Law as well as the necessity to clarify the application and co-opetition between Archives Act and the Law, it is planned to amend the Archives Act. NAA proposed “draft of amendment on partial articles of Archives Act” in 2010, and the Executive Yuan called agency representatives for review meeting on August 20. Since the suggestions for amendment were consecutively proposed by different agencies, the Executive Yuan then reply NAA via letter dated on September 28, briefly indicating that the administration shall report to the Executive Yuan when there is consensus toward articles in dispute among related agencies. The consequent operational procedures shall be processed continuously this year (2011).

(3) Completing the Standard Operation Procedure

“Government Agencies Archives Management Manual” was issued on January 21st, 2002, to establish standard operating principles for archives management. Both “National Archives Management Manual” and “National Archives Description Manual”, based on the referring to the editing format of the manual and cumulative practical experiences and approved by the senior executive council, were published in 2006.



■ Archive Image 2

Statement:
The Archives Act was promulgated by Presidential. Order.
File No:
084/02100100/0001/0001/010
Folder Title:
Legislating for the Archives Act

3 · Implementing the Strategy for the Archives Management

To set goals and objectives for the future development, NAA has started to formulate a ten-year development strategy for the archives management to show its determination to stride toward 2011 since it was established. Meanwhile, to complete the archives management system, preserve and maintain the national archives and ensure the archives information security, and provide archive value-added application, several medium-term implementation programs and long-term case projects were established to strive for the budget for the implementation of the archives tasks.

(1) Setting up Long-term Development Strategy

NAA formulated a ten-year development strategy for the archives management in 2002, by collecting interior/exterior customer opinions and analyzing the development of foreign countries, and held the “Archives Management Strategy Seminar” on August 29th and 30th, 2002, to build consensus from the participants. According the conclusions of the seminar, a “Step to 2011- ten years development strategy for archives management” was published describing the core value, visions and developing goals of NAA, and stating implementing strategies for the developing goals(Chart 2). The ten-year development strategy plan was into practice through implement of the middle term administrative plan and the annual administrative plan.

Ten-year developmental strategy of NAA will be phased implementation by year. Moreover, NAA will review and evaluate all the performance results in each year for improving performance in the next year.

Core Value:
Provide the progressive evidences of the country and create the intellectual property of the country.
Vision:
We promote efficiency of the governmental knowledge management and offer easy access to governmental archives and records.

Goals:
<p>Goal 1:To refine the management system and to promote the quality and quantity of the national archives.</p> <ol style="list-style-type: none"> To research and amend the Archives Act, the relevant laws and regulations. To enrich the content of the collection of the national archives. To advance the efficiency of retrieving the archives catalogs and to promote international exchange of information.
<p>Goal 2:To provide proper storage environment and to store and maintain the national archives.</p> <ol style="list-style-type: none"> To establish the policy about the central storage of the national archives or separate locations appropriate for the keeping of the national archives. To promote the skills related to the storage of the archives and to train specialists in the field. To establish standards on the digitalization of the national archives and to develop digital archives.
<p>Goal 3:To enhance the digital management of the archives and to ensure the information security of the archives.</p> <ol style="list-style-type: none"> To complete the information system of the national archives. To propagate the computerization of the archives management. To advance the retrieve function of the archives catalogs and full texts. To establish the information security of the archives. To propagate electronic archives management mechanism. To establish supporting mechanisms for decision-making in information management.
<p>Goal 4:To create value for the archives and to provide convenient application services.</p> <ol style="list-style-type: none"> To publicize the awareness of the archives and to attract the public's attention on the value of the archives. To establish a single retrieval unit for the national archive catalogs for the convenience of the public's retrieval. To edit and publish the literature on archival topics and topical catalogs for people's use. To establish an on-line service mechanism to offer customers with complete text digital images and to provide convenient user services. To establish a standardized national reading center which satisfies the public's needs and provides professional reference assistance. To assist government agencies to establish places for the viewing of archives and to publicize the application services for the convenience of the public's application.
<p>Goal 5: To improve the organization functions of the archival sectors and raise the professional knowledge and the management efficiency.</p> <ol style="list-style-type: none"> To coordinate with the governmental reorganization and adjust the functions of the National Archives Administration, R.O.C.. To request for the personnel, budgets, and resources needed for the archives sectors development. To refine the archives management performance assessment and control system. To promote the professional education for archives sectors' staffs.

Chart 2 The Goal Hierarchy



■ Ten year developmental strategy



■ Seminar poster on strategy for archives management in 2002



■ The seminar on strategies for archives management was held at the sixth floor of the international conference hall in Taipei Youth Activity Center on August, 29th-30th 2002.

(2) Setting up Programs to Strive for Finances

Since preparatory stage, in accordance with the medium-term program of policy implementation proposed by RDEC, NAA aims at promoting the efficiency of the governmental knowledge management and facilitating the application of archives information as performance goals. Then, NAA formulates the programs for medium-term and yearly policy implementation year by year according to the performance achievements of strategy related to NAA.

NAA initiating the annual and medium-term administrative program in each year was based on the foundation of NAA core value and visions. Additionally, NAA considering the needs of administrative affairs and resources initiated medium-term programs approved by the Executive Yuan for striving budget to promote affairs. 10 medium-term programs have been set up since 2001 (Table 1).

Table 1 List of Medium-term Programs

Item	Title	Duration
1	Refining Archives Management Program	2001-2004
2	National Archives Information Program	2001-2004
3	The Establishment of National Archives Administration Office Program	2001-2004
4	National Archives Information System Program	2003-2006
5	The Establishment of National Archives Repositories and the Development of Business Program	2005-2006
6	The Operation of National Archives Repositories Program	2006-2008
7	Digital Preservation Program of Taiwan Industrial Economy Archives	2007-2012
8	National Archives Digital Service Program	2008-2011
9	Nation Archive Sustainable Collection and Multiple Service Program	2011-2014
10	Administrative Archives Information Network 2 in 1 Program	2012-2016

4 · Refining the Archives Management System

Since its preparatory stage, NAA has not only formulated archives system and regulations, but alleviated the pressure from retrospective catalog on all agencies by endeavoring to get relevant resources, and conducting seminars, visits and emulation to equip archivists with the necessary knowledge and skills. At the same time, archives verification procedures have been made statutory to assist the appraisal of archive value. To develop the archives appraisal and cope with organizational reform in the government, NAA provided guidance to all the governmental agencies with the government agency records transfer so as to preserve the valuable records and archives completely.

(1) Laying the Groundwork for the Archives Management

- a. NAA implemented the Expansion of Employment through Public Services Program from the early 2003 to 2004, and assisted the central and the regional government agencies to manage the task of retrospective catalog (Table 2). In accordance with the level adjustment for the records catalog of the archives, NAA laid the groundwork for the archives management by carrying out the training and proceeded the governmental agencies visit (Table 3).
- b. To make records schedules become the guidelines of the archives disposition, NAA proposed the review and improvement for the verification operation in 2004, proclaimed the general records schedules in 2005, and formulated a proposal for the archives disposition and the improvement strategy for the task of verification for enhancing the efficiency of archives disposition in 2009.
- c. To advance the task of the archives safekeeping, NAA not only published the relevant brochures on preservation and maintenance, but started the courses for the archives preservation and maintenance from 2002 to 2011, and a total of 1,039 persons had been trained. A total of 1,548 persons had been trained on archives duplication and preservation seminar and symposium. To strengthen the knowledge of archivists to archives preservation and maintenance, the lectures on the topic of the establishment of the archives repository began to be held since 2009, and a total of 556 persons had been trained.



■ A consultation meeting for the list of records schedules in Taiwan Power Company was held on April 27th, 2010.

Table 2 NAA Implementation of the Expansion of Employment through Public Services Program

Title	Effects of Implementation		
	Participation Agencies	Employ Numbers	Filing Numbers
Sub-Program of Public Information and the Establishment of Database Program	51	1,492	20,253,000
Provisional and Seasonal Services Project-The Construction of Retrospective Cataloging (1)	331	152	1,436,000
Provisional and Seasonal Services Project-The Construction of Retrospective Cataloging (2)		794	6,836,000
Provisional and Seasonal Services Project-The Construction of Retrospective Cataloging (3)		913	4,806,000
Subtotal	382	3,351	33,331,000

P. S. Assisting the subsidiary governmental agencies of the Executive Yuan, city and county government basic agencies and schools with the managing of retrospective catalog.



- NAA has published the related manuals such as The Repair of the Paper Archives, The Q & A for the Equipment Establishment of the Archives Repository and other reference books.



- NAA has published 11 categories of brochures for the archives preservation and maintenance.

Table 3 The Science Counselling of the Records Arrangement and Catalog of the Governmental Agencies

Year	Visit Agencies		subtotal
	Visited Government Agency	Collaborative Government Agency	
2006	CPC Corporation,Taiwan, Keelung City Government, Department of Education, Taipei City Government, Hsinchu City Government, Training Center of Veterans Affairs Commission, The Executive Yuan , R.O.C., Directorate General of Highways, M.O.T.C.,Central Election Commission,Tainan City Government,Bureau of Foreign Trade, National Fire Agency, Ministry Of The Interior, Ministry of Justice, Central Geological Survey, Moea, Ministry of Transportation and Communication R.O.C., Ministry of Education,Criminal Investigation Division	non	22
2009	Judicial Yuan, The Control Yuan of the R.O.C., Council of Agriculture Executive Yuan R.O.C.(Taiwan), Environmental Protection Administration Executive, R.O.C.(Taiwan), Ministry of Economic Affairs, R.O.C., Water Resources Agency, Ministry of Economic Affairs,Taiwan Sugar Corporation,Taiwan Water Corporation, Nantou County Government, Kaohsiung City Government, Kinmen County Government.	Ministry of Transportation and Communication R.O.C., Ministry of Justice,Taiwan High Court and other affiliated.	16
Total			38

P.S. To cope with the seminars in different time-frames, some of the participation agencies were selected to visit and proceeded the proper guidance and assistance for conducting the records arrangement and catalog. In addition, the first training of trainer was held in 2008.



(2) Retaining Precious Archives by Appraisal

- a. The Archives Appraisal Directions was enacted by NAA on December 2001 as the operation criteria of all the governmental agencies and then part of the regulations was amended on November 2009 to add the appraisal method, time to conduct and the analyzing items. Moreover, parts of the appraisal standard and the index of the assessment were amended, and the regulating agencies should carry out technical appraisal according to the electronic records they kept. To publicize the correct concept for archives appraisal, 16 seminars had been held from 2007 to 2010, and 1,765 persons had been trained.
- b. A common retention period schedule of archives for government agencies has been issued since 2005, which is used as the basis of common retention level. “Improving Strategy for Government Agencies’ Records Disposition Statutory Audit (2010 ~ 2015)” was schemed after referring to appraisal of the archives preservation value and disposition system of each country. A “Pilot Program improving compiled for Comprehensive Records Schedules”, reviewed schedules structures and complication procedure, was implemented in 2010 expecting to be a guideline as records disposition for government agencies, and saving records disposition cost.



■ Seminar on the archives appraisal in 2009.

(3) Organizational Reform and the Archives Transfer

To cope with the organizational reform of the Executive Yuan and the reorganization of the county and city government into municipalities, and to ensure the proper archives transfer and take-over, NAA proposed the related operation guidelines, carried out the business statement and visit in 2010 and 2011 so that all the governmental agencies could follow the guidelines to transfer the archives smoothly.

- a. To cope with the reorganization of the county and city government into municipalities, “The operation manual for the archives transfer of the reorganization of the county and city government into municipalities” and “The program of integrating records management information systems within reforming municipality from city/ county” were proclaimed, and orientation for the archives transfer and educational training were held to timely solve the problems that the governmental agencies could meet when carrying out the policies.
- b. To promote the organizational reform and to assist departments of the Executive Yuan in the administrative function and the organizational adjustment, the Organizational Transformation Force of the Executive Yuan was grouped into 7 different task force. NAA is responsible for the Government Agency Records Transferring Task Force and plans for the archives transfer of all the governmental agencies. Moreover, NAA not only held several working meetings and briefings, but compiled the specification of the records transfer, Q & A, guidance planning and established a website for archives transfer and management and assessment system of the archives transfer. In the hope of assisting all the government agencies in accomplishing the archives transfer smoothly, NAA will hold the working meeting of the Government Agency Records Transferring Task Force and verify the conducting situations of the archives transfer seasonally and manage the guidance and assistance of the archives transfer in the governmental agencies in accordance with the duration of the organizational reform.



■ The situation that NAA proceeded the 3rd visit in Kaohsiung City Government.(December 13th, 2010)



■ NAA held the first working meeting for the Government Agency Records Transferring Task Force. (February 9th, 2010)

5 · Enhancing the Quality and Quantity of the National Archives

For the reason of the space constraint in the early stage after NAA established, NAA acquired high-risk and valuable archives in priority. For copying with the expansion of the preservation space, NAA implemented a series of projects, including of the strategy for national archives acquisition, national archives acquisition plan, and the medium-term acquisition plan for valuable archives from an individual or organization. The features of the national archives preservation were developed gradually to achieve archives at the government agencies complement with those in the private organization.

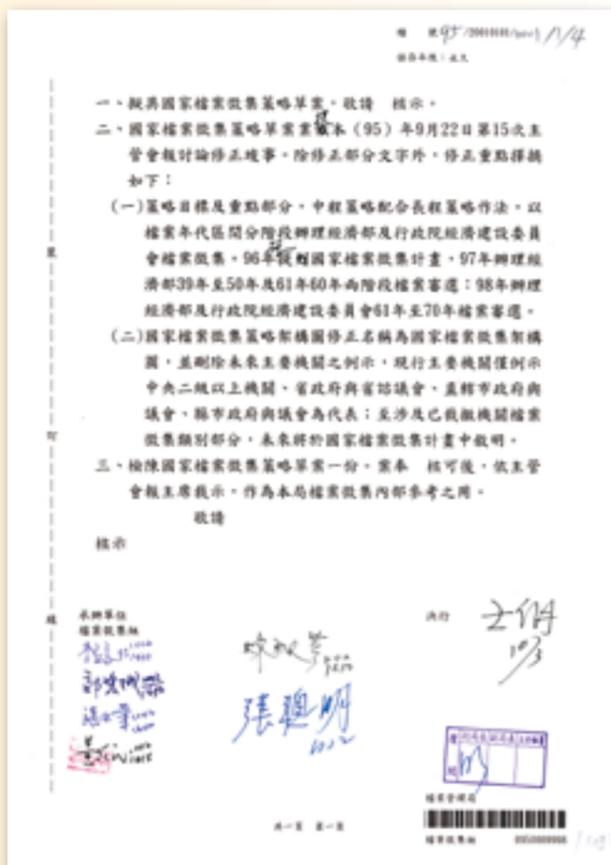
(1)Collecting the Nation Memory in Sequence

To preserve the archives with permanent preservation value and witness to a nation's development and social exchange, the strategy for national archives acquisition was regulated as the guidelines of national archives acquisition. The guidelines include seven acquisition subjects, that is, the affairs of the Office of the President and Yuan, national security, public resource management, economic and financial affairs, education and culture affairs, social development and regional affairs.

The national archives acquisition plan (2007-2009) was regulated exactly to implement the strategy for national archives acquisition in 2007(Archive Image 3). With the economic and foreign affairs as the main objectives, NAA completed the selection of permanent preservation archives from the Ministry of Economic Affairs, Council for



■ A team of National Archives Evaluation committee selected the 1950-1971's government agency records in the Office of the President, R.O.C.(Taiwan). (July 8th, 2010)



■ Archive Image 3

Statement:
Draft for the strategy of national archives acquisition. The content of the strategy includes setting goal achievement and the principles and standards of national archives selection.
File No:
095/20010101/0001/0001/004
Folder Title:
The strategy for national archives acquisition

Economic Planning and Development, and Ministry of Foreign Affair, etc. In addition, the national archives acquisition plan (2010-2013) was regulated in 2009, and the Office of the President, R.O.C.(Taiwan), Examination Yuan of R.O.C., the Control Yuan of the Republic of China, the Executive Yuan and the subsidiary agencies are the priorities of organizations to conduct the national archives selection. According to the selected records, not only the scope and type for the national archives acquisition are explicitly revealed as evidence of preserving valuable archives in the government agencies, but criteria that NAA schemes out the selection items for national archives.

(2) Discovering Invaluable Archives

Archives Act enables NAA to acquire the national archives. The collection process of the national archives started from nothing and was arduous. NAA was instructed to collect the documents that were related to 228 Incident from 54 governmental agencies including the Office of the President in 2000 and started collecting archives of national security, Formosa Incident and other influential political incidents in 2002. After

that, the archives of the crucial political incidents were transferred from 22 agencies including the National Security Bureau year by year. Archives related to political issues during Martial Law become one of the features in national archives.

To avoid the archives in the merged agencies losing, NAA transferred the documents from National Assembly(Archive Image 4) and the 921 Earthquake Post-disaster Recovery Commission in priority. The antique archives with historical value were collected, and the archives before 1949 were transferred from 147 central competent authorities and 129 local authorities. Furthermore, the archives represented the history of industrial and economic development and the largest amount of archives were transferred from Chunghwa Telecom Co. and 18 public enterprises during 2004-2005. In addition, the archives in the Governor-General of Taiwan Transportation Administration Railway Department were transferred in 2008. To cope with the organizational reform of the Executive Yuan in 2010, NAA carried out the archives selection in the merged governmental agencies for keeping the record of government organizational reform and advancing the diverse preservation of national archives.

■ Archive Image 4

Statement:
The records of the 2nd and 3rd writing and amendment to constitution was transferred from National Assembly on October 2002.
File No:
091/20060103/00002/0001/001
Folder Title:
The record of archives transferring and handing-over from National Assembly.





■ General situation before the documents were collected in the Governor-General of Taiwan Transportation Administration Railway Department.



■ After compiling the documents in the Governor-General of Taiwan Transportation Administration Railway Department, they were stored in the national archives repository Koda Building.



■ An archives investigation team selected documents that were related to 228 Incident in Military Court and Prison, Ministry of National Defense. (September 25th, 2000)



■ An archives investigation team selected documents that were before 1987 of Taiyen Co. Inc in Taiwan Historica. (September 7th, 2004)

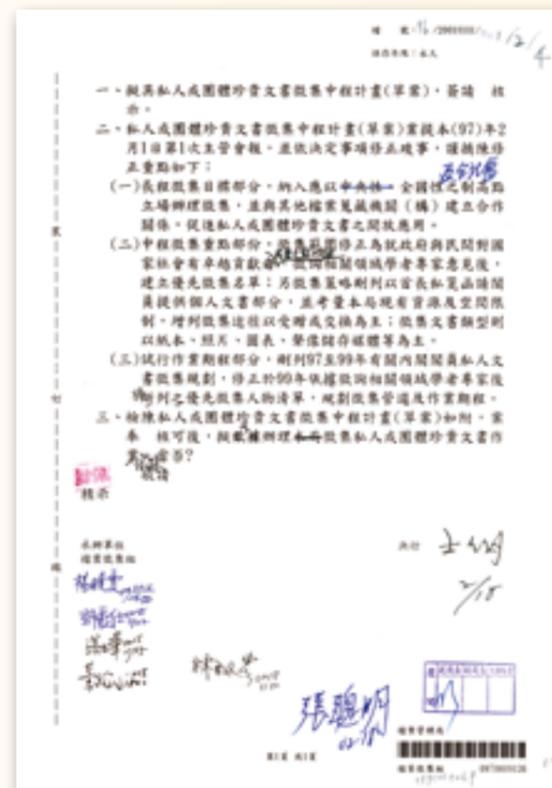
(3) Acquiring Private Papers and Records

To establish diverse national archives, enhance the quality and quantity of the national archives, facilitate the private valuable papers or documents coming out into the open for the publics to study and use, NAA ratified the medium-term acquisition plan for valuable documents and records from an individual or organization on February 18th, 2008 (Archive Image 5). To cope with the plan and strategy for the national archives acquisition, NAA started the acquisition of the private documents or records in public enterprise in priority to enrich the content of the national archives.

After investigation and visit, CSBC Corporation and Taiwan Tobacco & Liquor Corporation donated part of the records to NAA. The Red Cross Society of The Republic of China, World Vision and etc donated part of records as well to broaden the archives collection of 921 Earthquake. So far, the collection for the private valuable documents or records is about 35 meters in length.



■ Visiting CSBC Corporation, Taiwan to proceed the acquisition of valuable records. (August 6th, 2009)



■ Archive Image 5

Statement:
Medium-term acquisition plan for valuable documents and records from an individual or organization. The content of the project includes long-term and medium-term acquisition goals.

File No:
096/20010101/0001/0002/004

Folder Title:
Strategy for national archives acquisition

6 • Preserving Historical Records of Our Nation

National archives are valuable historical records of the nation. NAA has established two archival repositories for national archives during the past decade. Along with the archive acquisition tasks, manpower and budgets have been invested to create a complete management system for conservation and maintenance of national archives. Meanwhile, digitization projects have been launched to digitize targeting archives of industrial economy and prominent political events for the public quickly access and constructing a diverse repository system for national archives.

(1) Accomplishments in Ten-year Hard Work

Since 2000, NAA has been working on the tasks of national archives preservation. Among them, the tasks of archival description stipulate the description format for the paper archive and the multimedia archives, while the preservation of the archives goes on to proceed to debugging, sterilizing, filing, cover changing, file checking, and review of classified document. By September 2011, the collection of the national archives (Archive Image 6,7) reached a total of 9,945.18 meters in length. A total of 51,420 files of archival description-file level had been completed. There were 32,434 folders, 316 items, 1,441 rolls, 2,007 boxes and 29,095 pieces of archive container had been changed. A total of 10,243 files, 66,321 items, 8,137 rolls had been checked. There were 1,561 files and 8,650 items of classified national archives had been released.

In addition, the Digital Preservation Program of Government-Owned Enterprises Archives of Taiwan reached an achievement that was related to archives digital value-add in Chunghwa Telecom and other public agencies.

(2) Preservation and Maintenance

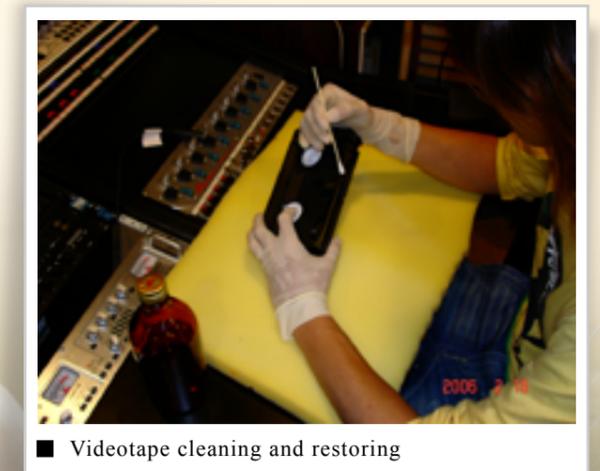
Paper records tend to result different levels of deterioration because of the internal or external factors, such as damage, Moth-eaten, fragility and etc, and will affect the interpretation and preservation of the archives. The Audio-Visual records need to be interpreted by related equipments, and are easily to be moldy or inferior or unable to interpret along with the time and because of the poor preservation environment. Therefore, the paper files are repaired and restored in specific method, while audio-visual records were cleaned and maintained upon their damage status. By the end of September 2011, 232,017 pages of paper files had been repaired, and a total of 2,746 rolls of video tapes, 1,928 rolls of Reel to Reel Tapes, 537 rolls of films and 90 pieces of discs had been cleaned.

(3) The Glory Reappears in Digital Preservation

The duplication and storage of the paper records are mainly based on the digitization while the microfilm is subordinate. By the end of September 2011, 4,122,264 pages of paper records had been scanned, there were 2,746 rolls of videotapes, 1,928 rolls of Reel to Reel Tapes, 537 rolls of films and 90 pieces of discs, had been digitized, and the digital images of national archives had been transposed into 2,720,957 microfilms.



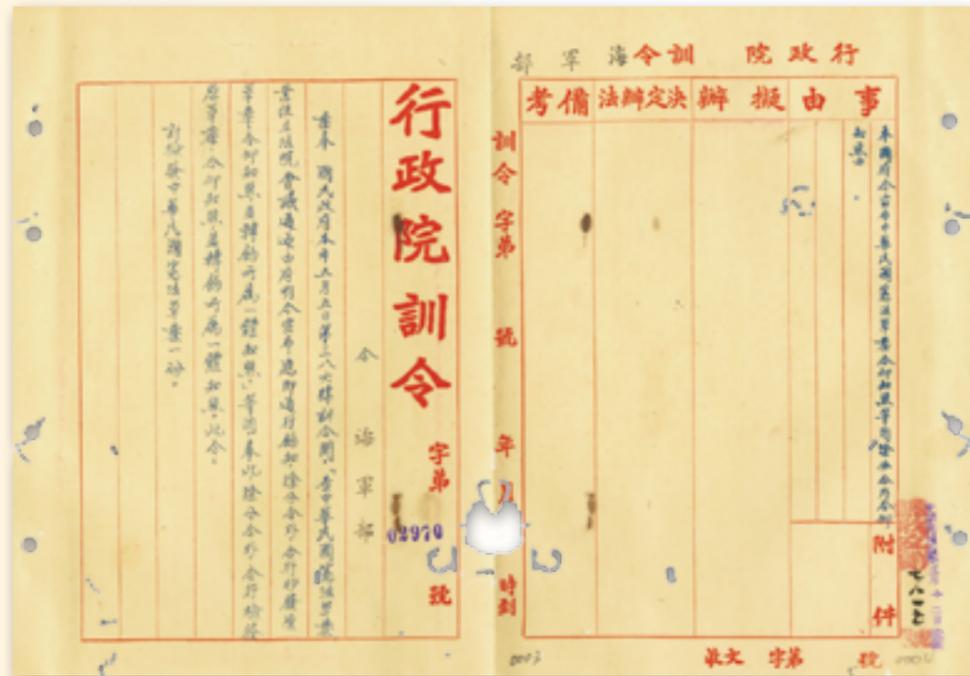
■ Operation of videotapes digitizing migration



■ Videotape cleaning and restoring



■ The situations of paper records maintenance



■ Archive Image 6

Statement:
May Fifth Constitution Draft was promulgated in 1936 by Executive, Nanjing Government.
File No:
B5018230601/0013/011.115000 (National archives)
Folder Title:
Constitution of R.O.C



■ Archive Image 7

Statement:
The record of Washe Incident in 1930.
File No:
A301010000C/0035/068.2/3/1/003 (National archives)
Folder Title:
Gathering materials for the acts of atrocity by Japanese.

(4) Establish the Archives Repository

The short-term strategy for the national archives storage is to set up the temporary repositories, while the long-term strategy is to establish permanent archives repositories and national archives building.

a. Origin

A 100-square-meter national archives repository was set up in the office building of NAA in Yitong St in 2002. The storage space is around 0.3 kilometers in length.



■ Interior situation in national archives repository in Yitong St.

b. Transition

(a) NAA uses the first floor of Koda Building, which was borrowed from the National Property Administration, to set up Shi-Lin National Archives Repository. Shih-Lin National Archives Repository started using on October 12, 2006, and the storage space is around 6 kilometers in length.



■ Shih-Lin National Archives-During



■ Shih-Ling Archives Repository-After completion



■ Multi-media archives in Shih-Ling Archives Repository

(b) NAA use the Video Teaching Center which was free borrowed from Armaments Bureau, Ministry of National Defense. Kuang-Fu National Archives Repository started using on August 2010, and the storage space of archives collection was around 10.5 kilometers in length.

c. Permanence

National Archives Repository is expected to use by 2015, and around 30 kilometers in length archive space will be provided, so as to timely connect with two temporary repository, Shih-Lin and Kuang-Fu.

d. Prospect

Lin-Kou National Archives is the long-term goal of NAA, and NAA will keep strive for the land and budget.

7 · Facilitating Archives Application Service

Value-adding will help to manifest the values of archives. NAA has adopted diverse marketing approaches in the dissemination of archives awareness. We will explain the general situations of the archives application service in NAA in ten years from the aspects of catalog retrieval, application, value-adding and exhibition.

(1) Providing Fast Retrieval Service

Archives catalog is the basic tool to archives application. NAA sets three catalog websites for the public to search for. The detail descriptions are as follows:

a. Archives Access service provides high quality service

Setting up Archives Access service (A⁺, [https:// aa.archives.gov.tw](https://aa.archives.gov.tw)) for users to search for the national archives catalog and apply for(Chart 3). There had been 1,980,000 archives catalogs available till the end of September 2011, including 228 Incident, Formosa Incident, National Assembly, privatization of government-owned enterprises and the permanent preservation archives from the governmental agencies. Moreover, the diversified catalog retrieval are provided for the public, for example, reference resource is mainly aimed at the name and subject search.



Chart 3 The Homepage of Archives Access Service

b. Navigating Electronic Agencies' Records: an accessible archives retrieval tool

Setting up Navigating Electronic Agencies' Records (NEAR, <https://near.archives.gov.tw>) for the public to search for the archives catalogs that are compiled and proclaimed legally in all the governmental agencies(Chart 4). There had been 500 million government agencies' catalogs available till the end of September 2011, and the public are able to apply for the archives by filling in the Archives Application Form and by letter after searching the online catalog.



Chart 4 The Homepage of Navigating Electronic Agencies' Records

c. Archives Cross boundaries opens a new access to archives retrieval

NAA cooperated with agencies or institutions related to archives collection and started using the Archives Cross boundaries (ACROSS, <http://across.archives.gov.tw>) for the users to search for the archives resources in national archives repositories, libraries and museums at the same time without going to the individual database. This new access meets the demand for public.



■ The open ceremony of the Archives Cross boundaries (March 10th, 2010)

(2)Facilitating the Application of Diversified Archives

Exactly to implement “facilitating the archive open to public use and application”, NAA established the National Archives Reading and Information Center(Archive Image 8) to serve the application for the national archives and information consultation service. There had been 892 agencies to apply 143,163 pieces records, and 143,078 pieces records were approved to apply for the archives until September 2011 since the Archives Act has been implanted on January 1st, 2002. There had been 1,950 people applied for the national archives, 423,509 pieces applied for the archives application, and 418,521 pieces were approved. The applications were rejected because of personal privacy or the origin of intelligence.



■ National Archives Reading and Information Center



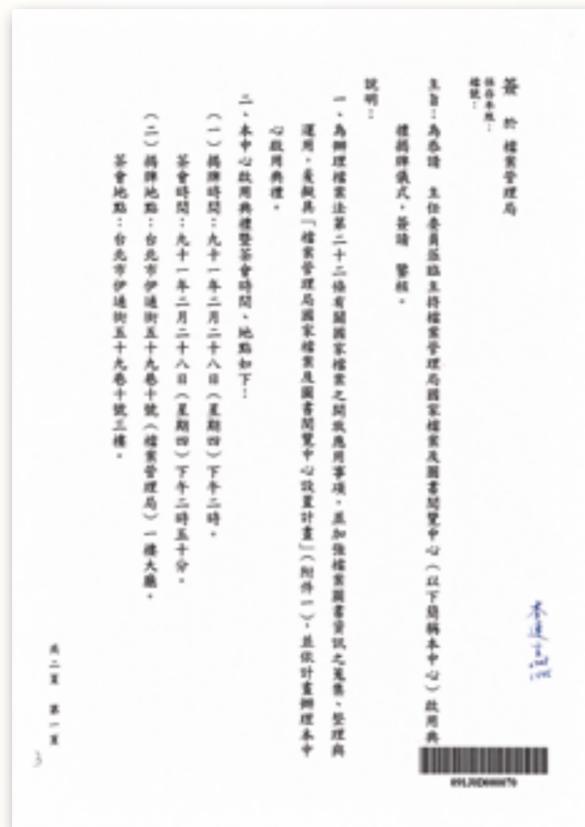
■ The reading space in National Archives Reading and Information Center



■ The exhibition space in front of the National Archives Reading and Information Center



■ Archive Image 8-2



■ Archive Image 8-1

Archive Image 8(8-1 to 8-2)

Statement:

The proposal that the Minister of Research, Development and Evaluation Commission, Executive Yuan, hosted the unveiling ceremony for the National Archives Reading and Information Center of the National Archives Administration.

File No:

091/40010102/00002/0001/004

Folder Title:

Establishment for the National Archives Reading and Information Center

(3) Value-Added the National Archives

“To create the value of archives and facilitate the archive application service” is the aim of NAA. The brief descriptions are as follows:

- a. Editing and publishing research performance and enhancing the efficiency of archives application.

Selecting thematic archives with feature since 2002, publishing a series of 228 Incident selection album (3 volumes), a series of Taiwan Industrial Economic Archives selection album (7 volumes) and the selection of military archives around the year of 1949 (including the electronic book). Moreover, a series of Searching for the Nation's Treasure (2 volumes) were published to combine national archives with daily life.

- b. Adopting diverse approaches to promote national archives and spreading the awareness of archives application.

Making “The Track of Time Railing Throug the Nation Archives ” and “Reflecting on the Past Explopting National Treasures” to introduce to national archives by multimedia video. The Archives LOHAS (<http://alohas.archives.gov.tw>) has been issued monthly since July in 2007 to propagate the service information on national archives application(Chart 5).

- c. Applying archives to develop products and activating the value of archives application.

Taking advantage of the jigsaw puzzle that was made from NT 5 dollar banknote issued by the Bank of Taiwan in 1946(Chart 6) and combining archival materials with the game to make puzzle game “Archives Tycoon”(Chart 7) so as to integrate entertainment into education and reach the purpose of adopting diverse approaches to promote national archives.



■ Taiwan Industrial Economic Archives selection albums



■ Archive Stories (5 volumes)



■ A series of Exploring National Treasures



■ The film of “The Track of Time Railing Through the National Archives” and “Nation Archives Reflection on the Past Exploring National Treasure”



Chart 5 The Homepage of Archives LOHAS No. 46



Chart 6 Archives Jigsaw Puzzle of NT 5 Dollars



Chart 7 The Picture of the "Archives Tycoon"

(4) Holding Exhibition

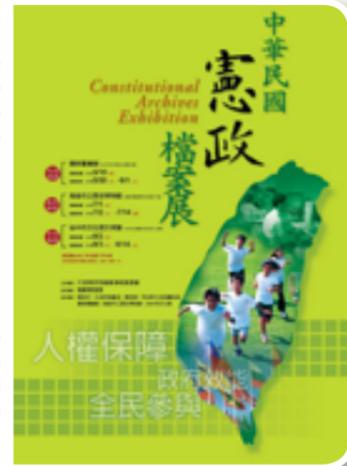
Since 2001, NAA has held many thematic exhibitions such as 228 Incident Archives Exhibition, Formosa Incident Archives Exhibition, Constitutional Archives Exhibition, Educational Archives Exhibition, The Public Health Archives Exhibition, Hundreds of Important Economics Exhibition, 10th Anniversary of The Chi-Chi Earthquake Exhibition and 100 Valuable Prison Archives Exhibition. Over One hundred and forty thousand people visited the exhibition. The exhibitions not only are highly respected by the society in general but promote all the governmental agencies to hold archives exhibitions actively.



■ The Formosa Incident Archives Exhibition was held in the Sun Yat-Sen Memorial Hall (February, 2003)



■ Students of Taipei First Girls High School visited Constitutional Archives Exhibition (May, 2005)



■ The Educational Archives Exhibition was held in the Sun Yat-Sen Memorial Hall (October, 2006)



■ Inauguration of the Public Health Archives Exhibition was held in National Central Library (September, 2007)



■ The Director General of NAA, Tsyr-Lin Lin and the Director of 921 Earthquake Museum of Taiwan, Te-Chi Wu visited the 10th Anniversary of the 1999 Chi-Chi Earthquake Exhibition. (September, 2009)



■ The Minister of RDEC, Yi-Hua Chiang and vice minister of the Ministry of Economic Affairs, Sheng-Chung Lin attended the inauguration of Taiwan Archives Economics Exhibition. (October, 2008)



■ The Deputy Minister of RDEC, Kuo-Yen Wei (Right 3) and the Director General of NAA, Hsu-Lin Chen (Right 1) accompanied the Judicial Yuan Ying-Chao Lai (Left 3) and the Secretary-general Wen-Ting Hsieh (Left 1) to visit 100 Valuable Prison Archives Exhibition. (May, 2010)



■ President Ma visited 100 Valuable Prison Archives Exhibition. (May, 2010)

8 · Refining Archives Information Technology

(1) Completing the Electronic Records Management

To establish integrative e-record management system, the Administration selected international standards on records/archives of ISO 15489, ISO 23081-1, ISO 23081-2 and ISO 26122 to translate into Chinese. NAA initiated “Guidance on Life-cycle Management Strategy and Operation for Electronic Records” according the agency's operation status and needs of electronic records transfer, disposition, appraisal, and migration.

To complete the electronic records system, NAA proposed to establish a “Mechanism for electronic records management and technological criteria” on November, 2007 and earned the Superiority Award in Participation and Suggestion Award System in 2007.



■ The Deputy Director General of NAA, Tsung-Ming Chang represented NAA to receive the Superiority Award in Participation and Suggestion Award System in 2007.

(2) Researching and Developing Preservative Technology Instrument

To solve the problem to electronic records transfer and the safekeeping, application and security problem of the long-term preservation, NAA set the long-term preservation laboratory of electronic records on August 3rd, 2010.

To expand the service range in all the agencies, NAA sets a service center on April 29th, 2011 for electronic records technology and provided the agencies with electronic records migration, recovery, destruction, technological service and guidance service.



■ The Minister of RDEC, Chin-Peng Chu (Right 2) and the Deputy Minister of the Ministry of the Interior, Tsy-Lin Lin (left 1) visited the inauguration of the long-term preservation laboratory of electronic records. (August 3rd, 2010)



■ Electronic Records Technical Service Center was established (April 29th, 2011)

(3) Keep Pace with the Digital Management

To facilitate the law enforcement authorities to apply for the national archives and ensure the preservation of the national archives, NAA established national archives system and continually worked on the national archives digitization.

Furthermore, to avoid the deterioration or unstable situation of duplication and storage media, NAA budget for the national archives clean and maintenance, digital migration, updating the storage media and etc so as to maintain the accessibility of the digital image.

(4) Sharing the Archives Information Resources

To advance the informatization of the archives management, NAA has continually developed and set up the Archives Management in Agencies Network, testing software of records catalog, setting software of the records catalog, electronic records management system, archives management system and etc for all the governmental agencies' use since 2001.

NAA applied the diverse information-based technology to set up the interaction display system for the digital archives museum in 2010.

(5) Certificating the Records Management Information System

To assist all the governmental agencies with advancing the informatization of the records management, NAA developed and set up records management information system and software for the agencies use. NAA formulated Directions for the Informatization of the Records Management in the Governmental Agencies as a guideline for the agencies to set up records management information system. The service of the records management information system certification was carried out according to the Directions since 2006. Until the end of the 2010, a total of 89 companies and governmental agencies had been applied for, 70 companies and governmental agencies had been certified, and 1040 governmental agencies used the certification records management information system.



■ Records management information system orientation (March 4th, 2010)

(6) Ensuring the Security of the Archives Information

NAA set up Information Security Management System in 2003 and regulated Information Security Management Manual. NAA passed the BS7799-2:2002, Certified Information Systems Security Professional, on February, 2004, and then passed the ISO 27001:2005, a new version for Certified Information Systems Security Professional, on February, 2006.

NAA is devoted exactly to implement the job of information security and earned the 2007 Contribution to Information Security Award in Info Security Taipei in April, 2007.



■ The Director General, Su-Po Chen (right 1) represented NAA to receive the certificate for the Information Security. (April 21st, 2004)

(7) Promoting the Long-term Preservation Platform

NAA applied the Ministry of the Interior Certificate Authority(MOICA) Identification Card to develop the electronic records long-term preservation platform to identify the official documents and archivists. The operation system extends to the application for the public services.

NAA applied the MOICA Identified Card to promote the electronic records long-term preservation platform and earned the 5th outstanding MOICA Applications Award on March, 2011.



■ The Director General Hsu-Lin Chen represented NAA to receive the award in the 5th outstanding MOICA Applications Award Ceremony.(March 22nd, 2011)

9 · Advancing the Collaboration of Research and Development

Since the preparatory office was established, NAA entrusted colleges and universities, academic institutions, specialists and scholars to give advices and assist staffs in enhancing their professional knowledge of archives management in accord with the archives management system, implementation policies and technology, so as to become important guidance on policy making. Meanwhile, staffs of NAA have to keep learning new knowledge and making efforts in research and innovation. NAA is not only encouraging domestic institution visiting, but positively collaborating with the domestic and foreign archives institutions, and participating conferences to move toward internationalization.

(1) Expanding the Field of Archives Research

- a. Delegated research and research cooperation: NAA created the archives value and provided value adding by the assistance of delegating researches to provide the recommendations in policy making. From the preparatory office was established to the end of the 2010, a total of 39 items of delegated research and 21 items of research cooperation were done, 271 items of research recommendations were proposed.
- b. Self research : NAA encourages staffs to do self research positively. From the preparatory office was established to the end of the 2010, a total of 36 items of self research were done, research subjects including appraisal system, information-based development, strategy analysis of the foreign archives management, repository security, the comparison and analysis of the archives catalog system in many countries and subjects related to the archives management. NAA earned many outstanding research awards.

(2) Experience Exchange and International Connection

NAA dispatched the officials to conduct archives management studies from other countries for integrating other country's experiences and achievements into the nation's archives system. Since the preparatory office was established to the year of the 2010, officials were dispatched to 14 countries to conduct archive management surveys, including Europe, America, Canada, New Zealand, Australia, and Asia. NAA positively

participated in the international conferences, such as the 8th European Conference on Digital Archiving and International Conference on Records and Archives organized by National Archives of Singapore to move toward internationalization. NAA not only strengthened all the tasks of archives management by the experiences of other countries, but made those experiences as guidelines for participating international archives exhibition or holding an international collaboration.

(3) Establishing Strategic Alliance Partners

NAA contracted with the Kaohsiung Museum of History for collaboration on November 14th, 2002 and had a contract renew on December 18th, 2007. Then, NAA contracted with the Institute of Yilan County History for collaboration in manpower and resources of the both parties can be exercised efficiently, developing social culture education, and enhancing the research level for archives and history on November 25th, 2010.

To preserve the national archives properly and overcome the insufficient preservation space, manpower and budget, NAA is planning to set up a system for entrusting national archives to other organizations or agencies. So far, there are two cases of entrusting. They are National Science and Technology Museum and Institute of Modern History, Academia Sinica respectively. The archives of delegating preservation are about 97 meters (2,292 volumes) and 307.29 meters in length (10,701 volumes).

NAA also works on academic collaboration with National Archive of Singapore, China File and Micrographic Information Management Institute and other domestic and foreign organizations and participates in activities related to the academic collaboration of international archives management. In the future, NAA will continually participate in the international conference related to the academic collaboration of international archives to increase the visibility of the nation's archives management.



■ The Deputy Director General of preparation office for NAA, Tsung-Ming Chang (right 2), Chiu-Yen Lin (left 1) and other officials visited the Washington National Records Center in 2000.



■ 2009 The Deputy Director General of NAA, Tsung-Ming Chang (left 1) and other officials visited the National Archives in UK. The National Archives in UK especially exhibited the archives related to Taiwan.



■ NAA introduced the on-line search system to Press and mass-media. (August 18th, 2004)



■ The Director General Hsu-Lin Chen (in the middle lane, right 6) took a picture with the Director of National Archive of Singapore, Kuan-Hua Pi (in the middle, right 5), professor of University of British Columbia, Li Hsieh (in the middle, right 4) and other guests who visited NAA. (October 21st, 2010)



■ The signing ceremony for a Memorandum of Understanding between NAA and the Kaohsiung Museum of History. (November 14th, 2002)



■ 2008 Archives & Micrographic Academic Exchange between the two sides of the Taiwan Straits.

10 · Strengthening Professional Archives Knowledge

To improve the quality of archivist and strengthen their professional knowledge, NAA set up a platform to share archives knowledge, conducted archives management training, service team of agencies' archives management, strived for setting a position for archives management and archives management appraisal since its preparatory stage till now. The achievements on the establishment of archives system become a leading example what others administrations may learn from.

(1) Archive System was Established

a. Setting up a platform to share archives knowledge

To provide the archivists with a platform to exchange practical experience, NAA advocated studying archival studies theory, strengthened the development and guidance effect of archive management system, and issued Archives Quarterly according to the Archives Journal Publication Plan by RDEC on January 8th, 2001. An Archive Quarterly usually publishes in March, June, September, and December. Since December, 2001 till 2011, ten issues have been published.

b. Exactly implement archives management training

To improve the professional knowledge of archivists, assist all the governmental agencies in developing business related to archives management, NAA conducted comprehensive and professional archives management training courses. The

comprehensive archives management trainings include self- conducting, cooperating (with Civil Service Development Institute, C.P.A. and Regional Civil Service Development Institute, C.P.A.), assisting the governmental agencies and etc. So far since the preparatory stage, NAA had held Archives Management Conference in 2000 and other activities. People from the industries, administrations, and academies cooperate to develop the archives business to promote the professional status of archivists.



■ Participants of 2000 Archives Management Conference, the first national archives management conference after the Archives Act promulgated.(November 23rd-24th, 2000)



■ Archives Management Teacher Training Camp was held in the Civil Service Development Institute. (July 31st, 2001)



■ Holding 2009 Electronic Archives Long-Term Preservation Technology Conference, the Proxy Director General Chung-Ing Shin made an opening speech. (November 19th, 2009)



■ Modernizing Archives Management Conference was held in National Central Library. (September 2nd-3rd, 2004)



■ Holding Archives Management Blended Class in central area. (August 4th, 2010)



■ 2006 Archives Management Workshop. (April 10th-13th, 2006)



■ Holding 2010 Electronic Archives Management Technology Conference, the Minister RDEC of Executive Yuan Chin-Peng Chu made an opening speech. (October 20th, 2010)

Table 4 The Situation of Archives Management Training over the Years

Year	Training Approach	Cooperating Training		Self-Conducting Training		Assisting all the governmental agencies' Training		Blended Learning	
		Session	Participant	Session	Participant	Session	Participant	Session	Participant
2002		8	468	3	175	141	14,588	--	--
2003		6	470	143	4,491	13	2,763	--	--
2004		4	292	243	6,970	29	2,301	--	--
2005		2	90	217	6,354	12	1,426	--	--
2006		6	222	178	5,760	9	1,199	--	--
2007		34	1,446	32	1,679	7	1,249	--	--
2008		34	1,372	54	2,465	25	1,299	--	--
2009		7	300	78	4,203	13	909	--	--
2010		7	303	54	2,479	15	734	3	136
Total		108	4,963	1,002	34,576	264	26,468	3	136

c. Establishing e-Archivist Website

NAA established e-Archivist website(<http://e-archivist.archives.gov.tw>) in 2008. The e-Archivist website opened on January 15th, 2009 and initiated on-line learning. Thirty-three professional digital archives courses were provided from 2008 to September 2011, including Basic Introduction to Archives Management. The participants reached a total of 14,791 people, and 29,021 people had been certificated. NAA expects that the archivist in the governmental agencies will be equipped with professional knowledge through on-line learning.

d. Executing government agencies' archives management guidance

To advance the government agencies' archives management and service efficiency, NAA tried to execute the service guidance for the government agencies' archives management since 2006. Taipei City Government, Taichung City Government, Tainan City Government, Kaohsiung County Government, Taoyua

County Government, Changhua County Government, Taitung County Government and Yunlin County Government were selected to involve in the activity until 2009. Moreover, NAA invited the nearby County and City Government to dispatch the officials to participate in the activity. The implementation performances of the activity were excellent.

e. Striving for setting a professional job position for archives management

NAA notified the Ministry of Civil Service, R.O.C in writing to set up a new job position, naming “Archives Management”, at the same job position level with “Museum Management”, and “Library Management”. The Ministry of Civil Service amended the “List of the Title for Job Division and Job Position” and it was promulgated since January 16th, 2006. The job position of “Library and Museum Management” which was originally subsidiary to “Educational and Press Administration Division” was amended to the new position of “Archives Management” subsidiary to Museum and Library Management Division.



■ NAA conducted Tainan City Government Archives Service Group. (May 27th, 2008)



■ NAA led Kaohsiung County Government Archives Service Group to observe the Military School. (Jun 3rd, 2008)

(2) Becoming a Leading Example

To complete the operation of agencies' archives management, to set up a leading example in archives management, and to inspire enthusiasm in archivists, NAA started to conduct the archives management assessment since 2003 according to "Directions for the implementation of excellent agencies in archives management" and "Directions for selecting and reward for the excellent archivists". From 2003 to 2011, there were 470 agencies participated in the assessment of the Golden Award. A total of 212 agencies earned Golden Award. Although there were 537 persons participated in the High Quality Award, 266 persons were awarded. The Award Presentation Ceremony for Golden Award of Archives and High Quality Award of Archivists is held to encourage outstanding agencies and personnel.

Under insufficient manpower and budget, NAA should be more active, select the assessment agencies actively, set up a regular assessment system, award and praise for the excellent agencies, and exactly implement the supervision for the classification of agencies' archives management.



■ The photo of the award presenter and receivers on the 8th Golden Award and High Quality Award Presentation. (October 13th, 2010)



■ The photo of the award presenter and receivers on the 9th Golden Award and High Quality Award Presentation. (September 28th, 2011)

Prospects

Prospects

1 · Striding toward Records Integrated with Archives for Enhancing Management Efficiency

The records and archives management has always been a vital part of administrative work for the government agencies. To cope with the organizational reform project launched by the Executive Yuan, NAA will take charge the records control and the tasks of archives informatization transferred from RDEC. NAA continues to implement the achievements in National Archives Information System Project (2003-2006) and National Archives Digital Service Program (2008-2011), exactly to fulfill the time efficiency control of official document in the Executive Yuan and the subordinate agencies, to increase the exchange of electronic documents for the energy-saving, and paper-reducing, and to execute archive management informatization integration procedure.

(1) Perfecting Electronic Document Exchange Gateway

The electronic document exchange gateway has been implementing among the governmental agencies since 2000. The preprocessor XML-Box ad hoc mode with point to point protocol was adjusted to contain three levels processes with the G2B2C central layer and exchange agencies layer. The preprocessor XML-Box will be phased out the future and gradually transfer to integration electronic document exchange center.

(2) Standardization of Records Integrated with Archives by the System Certification

- a. To cope with the implementation of “Plan to Promote the Use of Electronic Official Documents, so as to Reduce Paper Consumption and Save Energy” by the Executive Yuan in 2010, all the governmental agencies will carry out the online signature and approval of official documents. To ensure the common format and standard in official document and to cope with the “Directions for the Informatization of the Archives Management in the Governmental Agencies” merging with the “Regulations for Documents and Archives Management Computerization” in May, 2010, NAA has been scheming out the “System Certification Service for Records and Archives Management Information System” since 2011.

- b. Due to the differences in the scale of agencies and service levels, the certification system is distinguished into four versions, easy version, standard version, advanced version and complete version.

(3) Document Information System for Integrating Records with Archives Management to Provide Services

After the document integration system of the basic government agencies transferred from RDEC was merged and reduced, NAA continue providing the online signature and approval of official documents on document editing internet service and document integration system of the basic agencies, so as to implement records and archives integration information services for government agencies.

2 · Facilitating Management and Access of Multi-Media Records

With the progress in science and technology, there is a growing trend that the electronic records will gradually replace paper records. Because of the facilitation of the internet, the digitization of paper and photograph records were great demanded by the archives access or service marketing. NAA not only continues working on the operation for the digitization of records management, but will deepen the maintenance, updating, and migration digital records, and introduce the automated voice recognition technologies to speed up.

(1) The Maintenance and Migration of Audio-Visual National Archives

NAA will continue working on the maintenance and migration of audio-visual national archives based on the budgets levels in the future. Moreover, to cope with the establishment of Hsin-Chuang National Archives Repository, NAA is planning to introduce the external resources, to set up a media maintenance office, and to employ professional maintenance staff.

(2) The Duplication and Storage Management of the Audio-Visual National Archives

To aware with the deterioration or unstable situations of the duplication of audio-visual national archives early, NAA is planning to verify, maintain, and migrate digital media regularly. To cope with the updating of computer software and

hardware, technological assessment of the electronic records will be implemented, and the migration of digital records will be proceeded for the needs of the long-term preservation.

(3) Testing the Application of Voice Recognition in Automatic Metadata Creation

To manage and retrieve multimedia records effectively, NAA initiates to apply the statistics and voice recognition technology to evaluate the feasibility of automatic creating metadata and abstracts from film contents by automatic metadata creation technologies for cost-downing and time-saving artificial cataloging.

3 · Promoting the Rating Reviews Mechanism for the Archives Disposition

NAA is responsible for verifying the archives records schedules, archives transfer list, and archives destruction catalog in all the governmental agencies. NAA will strengthen the legal verifying administration and archives disposition proficiency in all the governmental agencies to improve and maintain the extraordinary history archives for representing a country's development, and to facilitate the national archives collection transfer. Moreover, NAA selects the policy archives of the Office of the President and Yuan based on the macro appraisal reviews, and initiates a selection standard for national archives. Furthermore, NAA will amend the general records retention schedule and add records disposition procedure in the hope of the schedule would be guidance on the archives disposition for all the governmental agencies.

To set up a rating reviews mechanism for the archives disposition in all the governmental agencies, NAA schemed out the amendment of the Archives Act in the verifying system according to the agencies' level. After the amendment of the Act passed, the legal verifying administration procedure will be simplified to increase the effectiveness of the archives disposition in all the governmental agencies.

4 · Enhancing the Quality and Quantity of the National Archives

To develop the features of the national archives gradually, the future plan of NAA will be based on the current features of the national archives, national archives selecting standards that had been done and the selecting points of each category NAA will review and revision national archives selection standards again in accordance with the national

archives acquisition schedule in each stage by the previous selecting experiences. The national archives selecting standards will be formulated as the guideline to the national archives acquisition and transfer.

NAA starts experimenting on the electronic records transfer project, and acquires the diversified media of records from the government agencies in the hope of completing the category of the national archives and having diversified and rich media category.

To extend the sources of the national archives, NAA in the long-term strategy for the private documents and records acquisition will aim at collecting representative and unique documents or records from individuals or organizations to reach the goal of abundance, exquisite and diversification in the national archives.

5 · Building the National Archives Center and the National Archives I

(1) Building Xinzhuang National Archives Center

NAA has been approved by the Executive Yuan to use a portion of the Central Joint Office Building at the vice-urban city of Xinzhuang District for national archives center with office space, archives repository (the storage space of about 30 kms) , and archives access services. The budget for constructing the national archives buildings had been subsumed under Nation Archive Sustainable Collection and Multiple Service Program which was approved by the Executive Yuan on Jun 29th, 2010. To cope with implementation of the vice-urban city of Xinzhuang District construction schedule by Construction and Planning Government Agency, Ministry of the Interior, Xinzhuang National Archives Center is expected to plan and design since 2012, construct in 2014 and open in 2015.



Chart 8 The Perspective Simulation Diagram of Xinzhuang Central Joint Office Buildings

(2) Constructing Lin-Kou National Archives I

According to the project of land-use for the governmental agencies that was approved by the Executive Yuan on August 11th, 2009, there are about 2.71 hectares of land provided as for the National Archives I in Taiwan. Construction and Planning Government Agency, Ministry of the Interior will be responsible for the integrated urban planning in the land of Lin-Kou. NAA will propose a draft and promote it after the Executive Yuan approve it; there are about 128 kilometers in length of storage space in the first stage. After Lin-Kou National Archives I finish, the architecture itself will be a building with humanistic, green organism, ecological, intelligent, and sustainable operation. Lin-Kou National Archives will perform the functions of archives preservation, organization, digitization, and access services.



Chart 9 The Functional Diagram of Lin-Kou National Archives I

6 · Expanding Archives Value and Advancing Archives Awareness

NAA will promote the national archives and enhance diversified application value of archives through setting up excellent application environment, advocating archives value-added research, and continuing developing and researching instructional courses for archives.

(3) Establishing Quality Application Environment and Enhancing Service Quality for Archive Applications

NAA designs a location for multi-purpose archive applications and an exhibition space in Xinghuang National Archives Center. The multi-purpose archive applications space consists of a reading room, research center, and archival library. The exhibition

space consists on a permanent exhibition room, special exhibition room, digital archive exhibition room, and cultural and creative archive products store .

(4)Advocating Archives Value-Added Research and Expanding the Value of National Archives

NAA will select diversified thematic archive to publish in accordance with the uses' interests and the needs of archives exhibition. Moreover, the archive application performances by utilizing the value-added research will be entertaining, knowledgeable, and readable. Furthermore, the on-line reference resources of the national archives network will continue to be produced for the public to search national archive information.

(5)Developing and Researching Archives Lesson Plans and Strengthening College Student's Archival Literacy

NAA will continue conducting the tours and activities of the national archives applications and the development of archives lesson plans for colleges and universities students, so as to integrate the national archives into college courses, and to promote the students understanding the archives. The National Archives is expected to be an abundant instruction resources center and effectively perform the functions of national archives.



Great Events Over the Years

1999

- December 15th, 1999

The Archives Act was promulgated

2000

- March 1st, 2000

The Executive Yuan approved that the preparatory office for NAA was set up which was subsidiary to RDEC. NAA takes charge the archives central competence agencies and the related regulations formulating

- July 25th, 2000

Holding inauguration of the preparatory office for NAA

2001

- February 28th, 2001

Inauguration of 228 Incident Exhibition was held in National Central Library

- May 17th-18th, 2001

The Legislative Yuan held a meeting for the Draft of the Organization Act of NAA

- October 24th, 2001

The Organization Act of NAA was promulgated by President

- November 15th, 2001

Dr. Su-Po Chen was nominated as the first Director General of NAA by the Executive Yuan

- November 23rd, 2001

NAA was established; the Premier of the Executive Yuan, Chun-Hsiung Chang hosted the unveiling ceremony

- December 21st, 2001

Archives Quarterly was published

2002

- January 1st, 2002

The Archives Act was implemented from today and the Enforcement Rules of the Archives Act and other related regulations was implemented at the same time

- January 10th 2002

Holding inauguration of the office building for NAA

- February 28th, 2002

Holding inauguration of the National Archives Reading and Information Center

- May 29th, 2002

Holding 1st meeting of the 1st National Archives Committee

- August 29th-30th, 2002

Holding the seminar on strategies for archives management and drawing up a ten-year developmental strategy for the archives management

- September 17th, 2002

NEAR was initiated and change the name on July 2009

- November 14th, 2002

NAA contracted with the Kaohsiung Museum of History for as partner

2003

- February 28th, 2003

Inauguration of the Formosa Incident Exhibition was held in the Sun Yat-Sen Memorial Hall

- September 29th, 2003

The 1st Golden Award and High Quality Award Presentation for the archives management of all the governmental agencies was held at Speech Hall in the National Central Library

- December 25th, 2003

NAA earned the award for 2003 best government agency in creating an excellent English living environment

2004

- April 21st, 2004

NAA passed the BS7799 Certified Information Security Management Systems

- August 12th, 2004

Setting up a series for archives management was passed in the Examination Yuan of ROC

- September 2nd-3rd, 2004

Modern Archives Management Seminar was held in the National Central Library

2005

● September 20th, 2004

The 2nd Golden Award and High Quality Award Presentation was held at the international conference hall in Taipei Youth Activity Center

● October 4th, 2004

NAA earned the sixth Service Quality Award of the Executive Yuan

● May 19th, 2005

Inauguration of Constitution of R.O.C Exhibition was held in the National Central Library; To cope with the International Conference on Constitutional Reengineering in New Democracies, the exhibition was displayed in the Grand Hotel on October 28th, 2005

● June 14th, 2005

Holding the Conference on the virtual archives and electronic records management

National Archives Network was initiated officially and on-line application for the national archives, on-line archives images browse, on-line payment and other long-distance services were provided

● September 29th, 2005

The 3rd Golden Award and High Quality Award Presentation was held at the international hall in National Taiwan Science Education Center

2006

● February 20th, 2006

NAA passed the ISO 27001:2005 New Version for Certified Information Security Management Systems

● April 18th, 2006

A Four-Year Improvement Project for Archive Catalog Storage and Compiling in all the governmental agencies was announced

● September 25th, 2006

The 4th Golden Award and High Quality Award Presentation was held at the international conference hall in Taipei Youth Activity Center

● October 2nd, 2006

Educational Exhibition, inauguration of the exhibition in Taipei, was held in the Sun Yat- Sen Memorial Hall

● October 12th, 2006

Shih-Ling Archives Repository started using

● December 12th, 2006

NAA handled the signing that the archives of the Kaohsiung Ammonium Sulfate Corporation was entrusted to the National Science and Technology Museum

2007

● April 16th, 2007

NAA earned the 2007 Contribution to Information Security Award

● July 16th, 2007

Archives LOHAS was published

● September 10th, 2007

Inauguration of Important Public Health Exhibition was held in National Central Library

● September 27th, 2007

The 5th Golden Award and High Quality Award Presentation was held at the Shih-Min Hall in Taiwan Cement Building

● November 22nd, 2007

NAA earned the Superiority Award in Participation and Suggestion Award System of the Executive Yuan

2008

● July 2nd, 2008

Amendments to Article 28 of Archives Act was promulgated by President

● July 16th, 2008

The Chief Secretary of the Research, Development and Evaluation of the Executive Yuan, Chung-Ing Shin was nominated as the proxy Director General of NAA

● September 1st, 2008

Tsyr-Lin Lin, Counselor of Ministry of the Interior, was designated as the second Director General of NAA by the Executive Yuan

● October 2nd, 2008

The 6th Golden Award and High Quality Award Presentation was held at the Shih-Min Hall in Taiwan Cement Building

● October 6th, 2008

Inauguration of the Hundreds of Important Economics Exhibition was held at the National Central Library

2009

● January 15th, 2009

Digital learning platform for the e-Archivist Learning was initiated

● March 11th, 2009

NAA earned the 7th Award for encouraging the female to participate in decision-making

● March 13th, 2009

NAA passed the ISO 27001:2005 Certified Information Security Management system and obtained a certificate from BSI , Taiwan

2010

• May 18th, 2009

The Unlimited Potentiality of Archives:2009-2012 Archives Service Up declaration

• July 1st, 2009

NAA handled the signing that the archives of Ministry of Foreign Affairs, R.O.C entrusted to Modern History, Academia Sinica

• September 21st, 2009

Inauguration of the 10th Anniversary of the 921 Earthquake Exhibition was held in 921 Earthquake Museum in Wufong Township; the website for the 10th Anniversary of the 921 Earthquake Exhibition was cooperated to open and use

• September 24th, 2009

The Director of the Research, Development and Evaluation of the Executive Yuan, Chung-Ing Shin was nominated as the proxy Director General of NAA

• October 21st, 2009

The 7th Golden Award and High Quality Award Presentation was held at the Shih-Min Hall in Taiwan Cement Building

• November 19th, 2009

Holding the Conference on the Long-Term Preservation Technology for the Electronic records and awarding Activity for Submitting a Proposal of the Long-Term Preservation Technology and Application

• December 21st, 2009

The Deputy Director of the second sector in the Office of the President, Hsu-Lin Chen was nominated as 3rd Director General of NAA by the Executive Yuan

• February 9th, 2010

The 1st working meeting Government Agency Records Transferring Task Force was held

• March 10th, 2010

Holding the inauguration of the Archives Cross boundaries and awarding the winner for the 2009 National Archives Rewarding Research

• March 11th- 12th, 2010

NAA collaborated with the NCCU Graduate Institute of Library, Information and Archival Studies, National Palace Museum and National Central Library to hold a Conference on Library, Museum and Archives Information Integration and Share

2011

• May 11th, 2010

100 Valuable Prison Archives Exhibition was held at the Dr. Sun Yat-Sen Memorial Hall

• May 29th, 2010

President Ying-Jeou Ma visited 100 Valuable Prison Archives Exhibition at the Dr. Sun Yat-Sen Memorial Hall

• June 15th, 2010

The 2nd working meeting for the organizational reform of the Executive Yuan was held

• August 3rd, 2010

Inauguration of the electronic records long-term preservation lab and the temporary national archives repository was held

• September 1st, 2010

NAA award the best government agency in the 2009 performance assessment for executing the Overall Energy-Saving Measures in All the Governmental Agencies and Schools

• October 13th, 2010

The 8th Golden Award and High Quality Award Presentation was held at the Shih-Min Hall in Taiwan Cement Building

• October 20th-21st, 2010

The Conference on 2010 Electronic Records Management Technology was held in the Chung-Hua Institution for Economic Research

• November 15th, 2010

The 3rd working meeting for Government Agency Records Transferring Task Force was held

• November 25th, 2010

NAA contracted with the Institute of Yilan County History for collaboration

• March 28th, 2011

The 4th working meeting for Government Agency Records Transferring Task Force was held

• March 30th, 2011

NAA won second place in Strengthening the National Property Management and Application Program

• April 13th-14th, 2011

NAA attended the meeting for the 7th session verifying the Organization Act of the National Development Council for Sustainable Development

- April 29th, 2011

Electronic records technical service center opens

- May 24th, 2011

NAA attended the meeting for the Draft of Organizational Act of the National Archives Administration in Legislative Yuan

- July 8th, 2011

The selection of Military Archives Around the Year of 1949 earned Judges' list award in the 3rd

- July 14th, 2011

Operation Directions for the application and return for the private papers or documents from the political victims in national archives was proclaimed

- July 15th, 2011

Cosponsor 2011 political victims in martial law memorial and the President Ying-Jeou Ma returned 5 pieces of letter to Mr. Wen-Kung Huang

- September 22nd-23rd, 2011

2011 International Conference on Electronic records Management and Technology was held in the Howard International House

- September 28th, 2011

The 9th Golden Award and High Quality Award Presentation and the previous performances exhibition were held at the conference hall in Chinese Petroleum Corporation (CPC), Taiwan

- October 6th, 2011

Inauguration of Republic of China Centennial Democratic Archives Exhibition (in Taipei area) was held in the Sun Yat-Sen Memorial Hall

- October 25th, 2011

Inauguration of Republic of China Centennial Democratic Archives Exhibition (in Taichung area) was held in the Taiwan Provincial Consultative Council Park